

LAW OFFICES OF ARTHUR R. SIEGEL



ARTHUR R. SIEGEL
 351 CALIFORNIA STREET
 SUITE 700
 SAN FRANCISCO
 CA 94104
 ASIEGEL@IGC.ORG
 FAX 395-9615
 415/ 395-9335

May 27, 2008

Michael C. Cohen via email MCohen@cohenlegalfirm.com

Law Offices of Michael C. Cohen
 1814 Franklin Street, Suite 900
 Oakland, CA 94612

Paul Joseph Bauer via email PBauer@daklaw.com

Michael J. Hogan via email MHogan@daklaw.com
 Dowling, Aaron & Keeler
 8080 North Palm Avenue, Third Floor
 Fresno, CA 93711-5797

Re: Lakesha Ware v. International Paper Co.
 United States District Court Case No. 08-01187 WDB MED

Dear Counsel:

As you know, I have been appointed by the District Court to serve as the mediator in this case under the court's Mediation program.

Pursuant to ADR L.R. 6-6, I will conduct a phone conference with all counsel before the formal mediation to discuss the following:

- the procedures to be followed;
- the nature of the case;
- appropriate dates for the mediation and anticipated length of the session;
- the parties who will be present at the session;
- ideas to improve the effectiveness of the mediation session or matters that could pose impediments;
- requirements for your written mediation statements; and
- any questions you might have about the mediation program

I anticipate that the telephone conference will last approximately one-half hour. I hope to conduct before June 6, 2008. Please send back the times of your availability for the first week of June. Before the telephone conference, please ascertain from your clients and any insurers a selection of dates upon which the mediation may be conducted. The deadline date that the session can be held is September 11, 2008.

May 27, 2008

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My conflicts check revealed no actual or potential conflicts of interest under 28 U.S.C. §455(a) and (b), and I am not aware of any other circumstances that would compromise my impartiality or the appearance of impartiality.

I look forward to assisting you on this case.

Very truly yours,



Arthur R. Siegel

cc: Clerk's Office-ADR Unit

Via email Alice_Fiel@cand.uscourts.gov

ARS:tr